



# **FY26 CSBG State Plan Webinar:**

## **Diving Deeper Sections 8 - 15**

**The Office of Community Services**  
**Division of Community Assistance**

August 4, 2025

# Agenda

- Welcome
- FY26 CSBG State Plan Overview
  - Timelines
  - Review of Section 8 – 15 of the CSBG State Plan
- Closing Remarks
- Question and Answer



# Community Services Block Grant (CSBG)



## CSBG PRIORITIES



**REDUCING POVERTY**



**REVITALIZING LOW-  
INCOME COMMUNITIES**



**EMPOWERING LOW-INCOME  
INDIVIDUALS & FAMILIES**

# The PEAAC Framework

## Performance Evaluation Accountability Availability and Knowledge

Performance	Evaluation	Accountability	Availability	Knowledge
<ul style="list-style-type: none"><li>• Community Needs Assessment</li><li>• American Customer Satisfaction Index (ACSI)</li><li>• Organizational Standards</li><li>• Accountability Measures</li><li>• ROMA Next Gen</li><li>• Training and Technical Assistance</li></ul>	<ul style="list-style-type: none"><li>• Organizational Standards</li><li>• Accountability Measures</li><li>• ROMA Next Gen</li><li>• Monitoring</li><li>• Oversight</li><li>• Training and Technical Assistance</li></ul>	<ul style="list-style-type: none"><li>• Monitoring</li><li>• Oversight</li><li>• CSBG State Plan</li><li>• CSBG Annual Report</li><li>• Training and Technical Assistance</li></ul>	<ul style="list-style-type: none"><li>• OCS Annual Report</li><li>• Congressional Report</li><li>• CSBG Performance Management website</li><li>• CSBG Service Finder App</li><li>• Training and Technical Assistance</li></ul>	<ul style="list-style-type: none"><li>• CSBG State Plan</li><li>• State Profile Sheets</li><li>• CSBG Annual Report</li><li>• CSBG Performance Management website</li><li>• CSBG Spotlight Videos</li><li>• Training and Technical Assistance</li></ul>

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**“STATE APPLICATION AND PLAN.—Beginning with fiscal year 2000, to be eligible to receive a grant or allotment under section 675A or 675B, a State shall prepare and submit to the Secretary an application and State plan covering a period of not less than 1 fiscal year and not more than 2 fiscal years.”**

CSBG Act Section 676(b) [42 USC § 9908]

# CSBG State Plans are Due September 1, 2025

**A complete CSBG State Plan submission includes:**

- CSBG Eligible Entity List (a separate form available in OLDC)
- Standard Form for Federal Assistance (SF-424-M) (CSBG State Plan Cover Page)
- CSBG State Plan, Sections 1-14, including the letter designating an authorizing official
- Certifications, Section 15

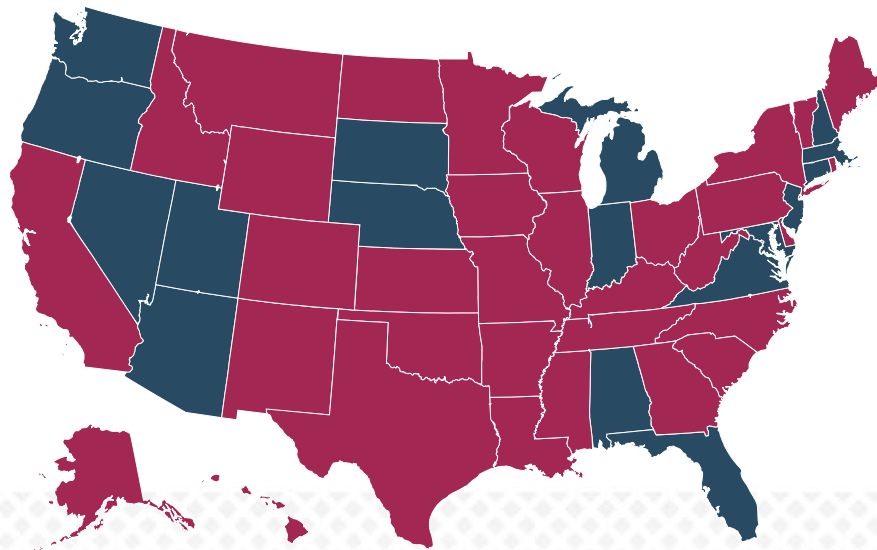
**The CSBG State Plan is based on the federal fiscal year (FY):  
October 1 — September 30.**

**CSBG Grant Recipients can submit a plan for one or two consecutive FYs**

# Grant Recipients Submitting a FY26 State Plan

## Group A States/Territories (Maroon)

Alaska, American Samoa, Arkansas, California, Colorado, Delaware, Georgia, Hawaii, Idaho, Illinois, Iowa, Kansas, Kentucky, Louisiana, Maine, Minnesota, Missouri, Mississippi, Montana, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, Vermont, West Virginia, Wisconsin, Wyoming



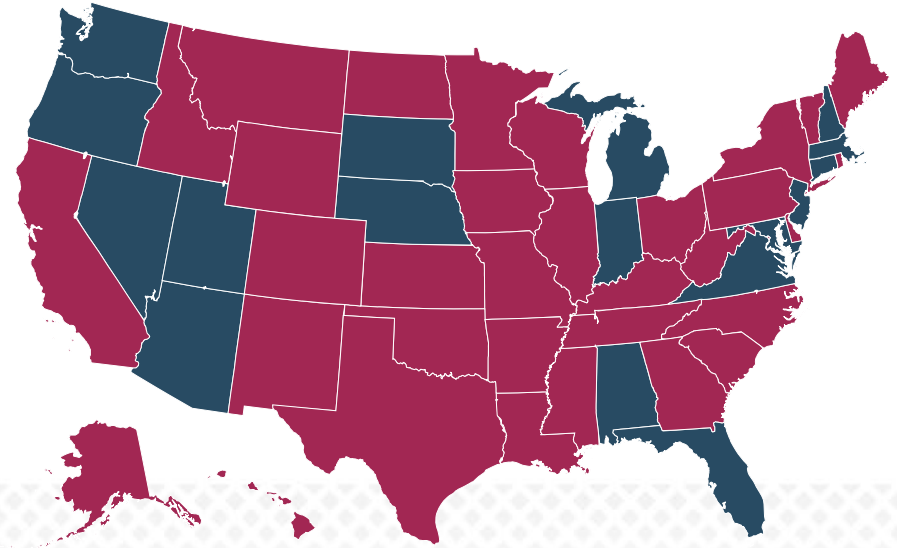
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# Grant Recipients Not Required to Submit a FY26 State Plan

## Group B States/Territories (Teal)

Alabama, Arizona, Connecticut, District of Columbia, Florida, Indiana, Maryland, Massachusetts, Michigan, Nebraska, Nevada, New Hampshire, New Jersey, Oregon, South Dakota, Utah, Virginia, Washington

Group B grant recipients are required to review and revise accepted plans or notify OCS that no revision is necessary by November 3, 2025



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# CSBG State Plan Sections

- **CSBG Eligible Entity List**
- **CSBG Cover Page (SF-424M)**
- **Section 1:** CSBG Administrative Information
- **Section 2:** State Legislation and Regulation
- **Section 3:** State Plan Development and Statewide Goals
- **Section 4:** CSBG Hearing Requirements
- **Section 5:** CSBG Eligible Entities
- **Section 6:** Organizational Standards for Eligible Entities
- **Section 7:** State Use of Funds
- **Section 8:** State Training and Technical Assistance
- **Section 9:** State Linkages and Communication
- **Section 10:** Monitoring, Corrective Action, and Fiscal Controls
- **Section 11:** Eligible Entity Tripartite Board
- **Section 12:** Individual and Community Income Eligibility Requirements
- **Section 13:** Results Oriented Management and Accountability (ROMA) System
- **Section 14:** CSBG Programmatic Assurances and Information Narrative
- **Section 15:** Federal Certifications

# Section 8: State Training and Technical Assistance



## Section 8: State Training and Technical Assistance

- **Purpose:** Describes the state's plan for delivering CSBG-funded training and technical assistance (TTA) to eligible entities, including:
  - The TTA schedule
  - The planned budget
  - Technical Assistance Plans (TAPs)
  - Performance Management Adjustments

# Key Considerations

- Section 8 helps grant recipients ensure that state-funded TTA targets the greatest needs for the network.
- The TTA Plan in Item 8.1 ties into the CSBG Annual Report for Module 1.
- OCS encourages collaboration with the state association or RPIC to help deliver effective TTA.

# TTA Partners and Roles

- OCS has cooperative agreements with national and regional TTA partners to provide TTA to the Network.
  - Regional Performance and Innovation Consortium (RPIC)
  - Collaborative on Economic Mobility – NCAP
  - Performance Management Alignment TTA – NASCSP
  - Legal TTA – CAPLAW

# Strategic TTA

- Item 8.4 asks grant recipients to describe any adjustments made to the TTA plan from previous submissions – this serves as an opportunity to incorporate the evolving needs of the network.
- CSBG state associations and RPICs conduct regular needs assessment surveys of the eligible entities in their locality.



**In the Chat**

What are some highly requested trainings you've seen from the Network?

How have you used state funds to meet those needs?

# Section 9: State Linkages and Communication





## Section 9: State Linkages and Communication

- **Purpose:** Addresses the state-level linkages and coordination the state intends to create or maintain to ensure access to CSBG services for people and communities with low income.

“

**“...the State and the eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services...”**

CSBG Act Section 676(b) [42 USC § 9908]

# Linkages and Communication at the Local Level

- Section 9 describes how the CSBG Network collaborates within their communities to provide the best opportunities to the individuals, families, and communities that we serve.
- Coordination with other programs and agencies is vital to preventing the duplication of efforts while ensuring wraparound coverage for the community's needs.

# Share with Us in the Chat!

**What are some strong partnerships you have seen in your state...**

At the state level?

- LIHEAP lead agency
- Housing Authorities
- TANF
- Head Start
- Workforce

At the local level?

- Faith-based organizations
- Homeless services
- Food pantries
- Nearby tribes

# Workforce Innovation and Opportunity Act (WIOA) Employment and Training Activities

- Under WIOA, CSBG is incorporated in two significant ways:
  1. As a **Required One-Stop Partner** if the state uses CSBG funds for employment/training activities
  2. As an **Optional Combined State Plan Partner Program** under a WIOA *Combined* State Plan if the state completes a separate CSBG section of the WIOA plan.
- For 9.4, select “Yes” if CSBG is a **Combined State Plan Partner Program** under a WIOA Combined State Plan and complete 9.4.a.
- If you select “No” and are a **Required One-Stop Partner**, complete the narrative for 9.4b.

# WIOA Combined State Plans

## Current WIOA Combined State Plan partners include:

- Florida
- Georgia
- Louisiana
- Maryland
- Missouri
- Oregon
- Pennsylvania
- Tennessee
- Washington
- West Virginia

# Effective Communication with Partners

- Item 9.9 requires detail on how the state intends to communicate with eligible entities, state associations, and other partners identified within the CSBG State Plan.
- Clear and consistent communication with partners at all levels is crucial for effective CSBG service delivery.

# Share what works in the chat!

Item 9.11, asks the state to describe any adjustments made to the Communication Plan based on analysis of past performance and feedback from stakeholders.

**If applicable, what actions will you take to improve your communication efforts? What actions have you taken in the past to improve communication efforts?**



# Section 10: Monitoring, Corrective Action, and Fiscal Controls



## Section 10: Monitoring, Corrective Action, and Fiscal Controls

- **Purpose:** Describes the planned monitoring of eligible entities and the associated policies and procedures. This section covers four areas:
  - The monitoring process
  - Corrective action, termination, and reduction of funding
  - Policies on eligible entity designation, de-designation, and re-designation
  - Fiscal controls and audits and cooperation assurance



# Legislative Requirement for Monitoring

- OCS conducts standard monitoring reviews as required under Section 678B(c) of the CSBG Act:
  - *“...shall conduct in several states in each fiscal year evaluations (including investigations) of the use of funds received by the states under this subtitle in order to evaluate compliance”.*
- Monitoring reviews follow a standard monitoring protocol addressing administrative, programmatic, and fiscal compliance with CSBG Act requirements.

# Monitoring Schedule

- Item 10.1 outlines the monitoring schedule for the state to review eligible entities.
- Remember that Section 678B(a) of the CSBG Act requires
  - a full onsite monitoring review of an entity at least once every three years
  - an onsite review of each newly designated entity immediately after the completion of the first year receiving funds
  - follow up reviews including prompt return visits to eligible entities that fail to meet the goals, standards, and requirements established by the State
  - Other reviews as appropriate, including reviews of entities with programs that have had other Federal, State, or local grants terminated for cause

# Quality Improvement Plans (QIPs)

- Items 10.5 and 10.6 ask about entities who may be on QIPs.
- Robust policies and procedures for providing TTA to entities on QIPs should be in place. Records of correspondence, other communications, or TTA provided related to an enforcement action should be maintained.
- Utilize additional resources for TTA.
- Notify OCS when an entity is placed on a new QIP for awareness.

# Policies on Eligible Entity Designation, De-designation, and Re-designation

- CSBG Act Section 676(A) [42 USC § 9909] *Designation and Redesignation of Eligible Entities in Unserved Areas*
- [CSBG IM #116 Corrective Action, Termination, or Reduction of Funding](#)
- **Contact your program specialist as early as possible if a designation, de-designation, or re-designation is likely to occur or has recently occurred.**

# Poll Question #1

In accordance with [45 CFR §96.92](#), an eligible entity has how many days following the final notification to reduce or terminate funding by the State to request a review by the Secretary of HHS?

- a) 60 days following notification
- b) It varies by state
- c) 30 days following notification
- d) Eligible Entities cannot request a review

# Section 11: Eligible Entity Tripartite Board





## Section 11: Eligible Entity Tripartite Boards

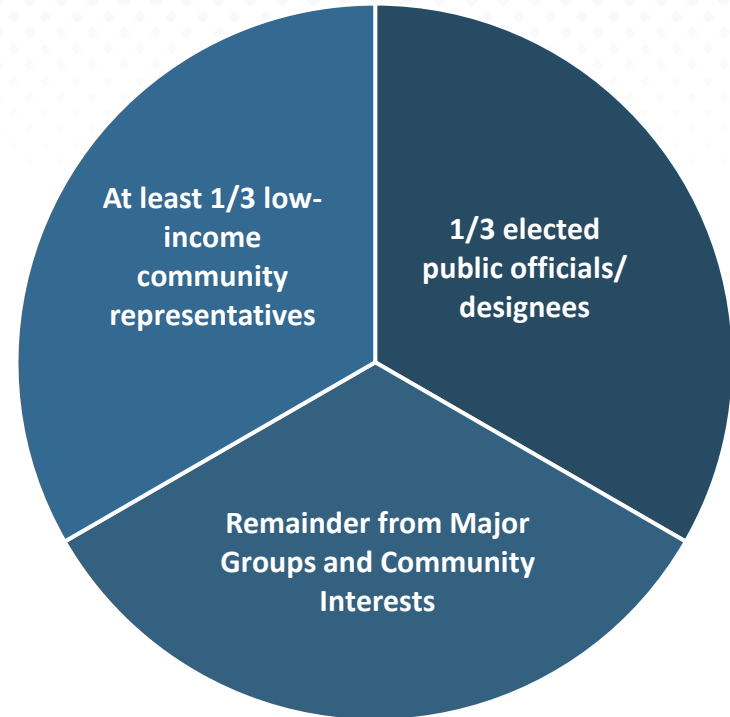
- **Purpose:** To review the eligible entity tripartite board requirements including:
  - Tripartite Board verifications and measures
  - Tripartite Board updates
  - Tripartite Board representation assurance
  - Tripartite Board alternative representation

CSBG Act Section 676A [42 USC § 9910] *Tripartite Boards*  
[CSBG IM #82 Tripartite Boards](#)

# CSBG Tripartite Boards

- Section 678B of the CSBG Act
- To be considered an eligible entity, a private nonprofit entity shall administer the CSBG program through **a tripartite board**.
- A tripartite board must fully participate in the development, planning, implementation, and evaluation of CSBG-funded programs

Required Composition of the Tripartite Board





## Board Composition

*Board composition* can significantly affect how well and to whom eligible entities administer services. An optimal board composition for eligible entities is one that accurately represents the interests of the community and includes individuals with a variety of backgrounds and skills.

# Why Section 11 is Important

- The tripartite board structure is a key component of Community Action and is explicitly outlined in the CSBG Act to encourage **maximum feasible participation**.
- Ensuring entities have adequate board composition ensures they have adequate representation from their communities.
- CSBG State Lead Agencies should be aware of and monitoring prolonged tripartite board vacancies.

# Section 12: Individual and Community Income Eligibility Requirements





## Section 12: Individual and Community Income Eligibility Requirements

- **Purpose:** Identify the eligibility threshold and practices for ensuring adherence by eligible entities in the following service areas:
  - Individual and family services
  - General/Short-Term Services
  - Community-Targeted Services
- Determining the Income eligibility threshold for services in the state is also a key consideration for the state's anti-poverty strategy

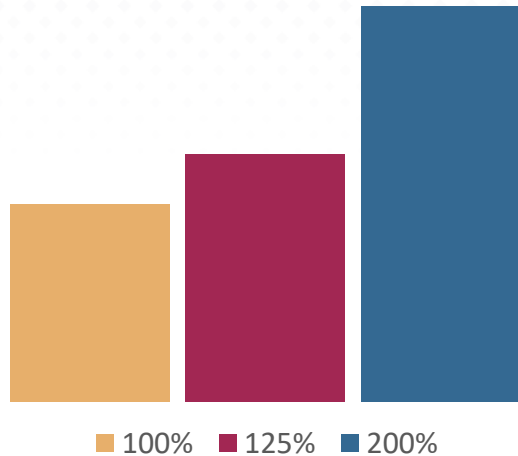
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**“Whenever a State determines that it serves the objectives of the block grant program established under this subtitle, the State may revise the poverty line to not to exceed 125 percent of the official poverty line...”**

CSBG Act Section 673(2) [42 USC § 9902]

# Income Eligibility Threshold

## Income Thresholds



The HHS Assistant Secretary for Planning and Evaluation releases updated poverty guidelines annually.

In recent years, states have set the threshold at 125% (CSBG Act) or 200% of the FPL (Continuing Resolution)



# Income Eligibility Threshold – Notice of Award

- In FY20, the CARES Act authorized states to raise the income eligibility threshold to 200% of the FPL.
  - **This ceiling remains in effect under the Continuing Resolution (CR) and is an option for states until modified by Congressional action.**
  - Please check your Notice of Award (NOA) footnotes carefully for information on this change
- In Section 12 of the CSBG State Plan, states should consider language stating intentions to use 125% of the FPL unless authorized to utilize the 200% limit.

# Determining Eligibility Strategically

Consider:

- 1) Targeting the Most Vulnerable Populations
- 2) Maximizing Impact of Limited Resources
- 3) Aligning with Federal and State Guidelines
- 4) Supporting Comprehensive, Long-Term Solutions
- 5) Evaluating Program Effectiveness

# Income Threshold – Notice of Award

## Footnotes

This grant action awards Community Services Block Grant (CSBG) funding for the second quarter of fiscal year 2025, in accordance with Public Law 118-158, the American Relief Act, 2025. CSBG grant recipients and CSBG eligible entities can continue to apply the higher eligibility rate of 200 percent of the Federal Poverty Level (FPL) for services provided through March 14, 2025, unless a full year appropriation is enacted before this date. Any extension beyond March 14, 2025, will depend on future actions by Congress.

Sample footnote language from a FY25 NOA Quarter 2 funding release, pg. 1

# Section 13: Results Oriented Management and Accountability (ROMA) System



## Section 13: Results Oriented Management and Accountability (ROMA) System

- **Purpose:** Collect information regarding the performance measurement system used to support [state](#) and [eligible entity accountability](#) and reporting requirements as required by Section 678E(a) of the CSBG Act, and collect information related to the following assurances of the CSBG Act:
  - Section 676(b)(12) – Performance Management
  - Section 676(b)(11) – Community Action Plans and Assessments
- Responses in Section 13, will automatically link to the corresponding programmatic assurance in Section 14



# Performance Management

- Grant recipients must identify whether they utilize ROMA or another system for measuring eligible entity performance.
- Alternative systems must meet the requirements of Section 678E(b) of the CSBG Act.
- Consider the needs of your state's network and how ROMA or another model for continuous improvement may progress your anti-poverty strategies.

# Poll Question #2

**True or False: ROMA is the only acceptable performance measurement system.**

- a) True
- b) False

# Section 14: CSBG Programmatic Assurance and Information Narrative





## Section 14: CSBG Programmatic Assurance and Information Narrative

- **Purpose:** Describes how the state will guarantee or assure that the CSBG funds **will** be used to carry out required activities.
  - Assurances required under Section 676(b) of the CSBG Act
  - Includes the provision of narrative responses and referrals to previously completed sections
  - Requires a checkbox to confirm the CSBG authorized official has certified these assurances.

# Section 15: Federal Certifications



## Section 15: Federal Certifications

- **Purpose:** For the state to verify or acknowledge that CSBG funds will not be used to carry out prohibited activities and the reporting of such activities. Includes 4 certifications:
  - Lobbying
  - Drug-Free Workplace
  - Debarment, Suspension and Other Responsibility Matters
  - Environmental Tobacco Smoke
- Requires the CSBG Authorized official to check the box after each certification.



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**  
Office of Community Services



# On-Line Data Collection (OLDC)

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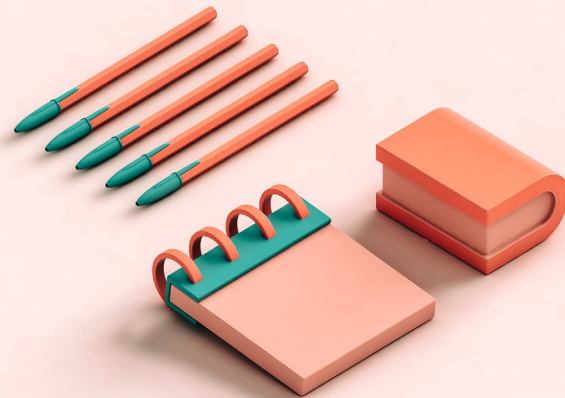
OLDC is the system within GrantSolutions for completing and submitting the CSBG State Plan.

- Both the person completing the CSBG State Plan and the Authorized Official will need OLDC access.
- The Authorized Official **must** be the one to certify and submit the finalized CSBG State Plan.
- To request assistance with OLDC, please contact the Policy, Data, and Evaluation branch and copy your Program Specialist.



# Technical Assistance

- **Federal Staff per Region**
  - Program Specialist
  - Policy, Data and Evaluation Specialist
- **Targeted Training and Technical Assistance**
  - [Email Regional Program Specialist](#)





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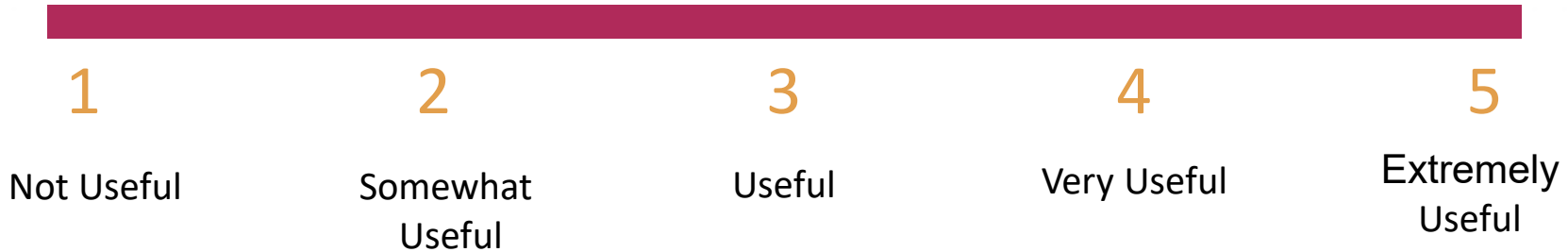
# Upcoming Events

CSBG State Plan Office Hours	<a href="#"><u>August 7, 2025</u></a> <a href="#"><u>10:00—11:00 a.m. ET</u></a>
	<a href="#"><u>August 12, 2025</u></a> <a href="#"><u>3:00—4:00 p.m. ET</u></a>

# Webinar Feedback

**Before you log off, please provide us with feedback:**

How useful was today's webinar in providing an overview of the CSBG State Plan, Sections 8 - 15?



# QUESTIONS

# Verna P. Best

## Program Operations Branch Chief

Division of Community Assistance

Office of Community Services

Administration for Children and Families

Department of Health and Human Services





# THANK YOU