



FY24 CSBG Annual Report Kick Off

Division of Community Assistance (DCA)

Office of Community Services (OCS)

October 15, 2024



WELCOME

Webinar Agenda

- FY23 CSBG Network Performance Highlights
- OCS National Performance Reporting Updates
- FY24 CSBG Annual Report Timeline
- Training and Technical Assistance
- Questions and Answers

Community Services Block Grant (CSBG)



CSBG PRIORITIES



REDUCING POVERTY



**REVITALIZING LOW-
INCOME COMMUNITIES**



**EMPOWERING LOW-INCOME
INDIVIDUALS & FAMILIES**

PEAAK Framework

Performance Evaluation Accountability Accessibility and Knowledge

| Performance | Evaluation | Accountability | Accessibility | Knowledge |
|---|---|---|--|---|
| <ul style="list-style-type: none">• Community Needs Assessment• American Customer Satisfaction Index (ACSI)• Organizational Standards• Accountability Measures• ROMA Next Gen• Training and Technical Assistance | <ul style="list-style-type: none">• Organizational Standards• Accountability Measures• ROMA Next Gen• Monitoring• Oversight• Training and Technical Assistance | <ul style="list-style-type: none">• Monitoring• Oversight• CSBG State Plan• CSBG Annual Report• Training and Technical Assistance | <ul style="list-style-type: none">• OCS Annual Report• Congressional Report• CSBG Performance Management website• CSBG Service Finder Application• Training and Technical Assistance | <ul style="list-style-type: none">• CSBG Legislation• ATs, IMs, DCLs• CSBG State Plan• State Profile Sheets• CSBG Annual Report• CSBG Performance Management website• CSBG Spotlight Videos• Training and Technical Assistance |

Changes to the Annual Report

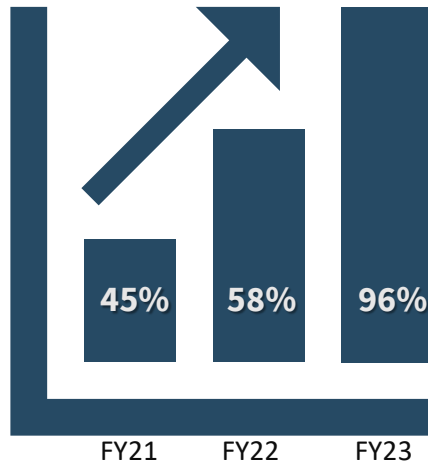
- On April 22, 2024, OCS announced a public comment period through the [Federal Register](#) on proposed revisions to the current CSBG Annual Report as outlined in [ACF-OCS-CSBG-DCL-24-15](#), CSBG Annual Report and PRA Clearance Process Updates. This public comment period included the current version of the CSBG Annual Report (2.1) and a version of the Annual Report with substantial revisions (3.0). On October 9, 2024, ACF published the 30-day comment period notice to the [Federal Register](#) for Annual Report 3.0. The FY2024 CSBG Annual Report will use Annual Report 2.1.

FY23 CSBG Network Performance Highlights

Grant Recipient Performance Highlights

- Grant recipients have demonstrated continued improvement timely and complete submissions of the CSBG Annual Report.

CSBG Annual Report Submission Rate



CSBG Network FY23 Performance Highlights

10,160,526



**Individuals
Served**

5,011,435



**Households
Served**

1,003,868



**Children
Served**

1,293,620



**Older Adults
Served (65+)**

1,556,409



**Individuals with
Disabilities Served**

CSBG Network FY23 Performance Highlights

49,288



**Mental Health
Counseling**

105,480



**School
Supplies**

33,966



**Adults who
obtained
employment**

165,961



**Individuals who
obtained *safe and
affordable* housing**

Data inclusive of the 49 of the 53 states and territories with a complete and closed FY23 CSBG Annual Report.



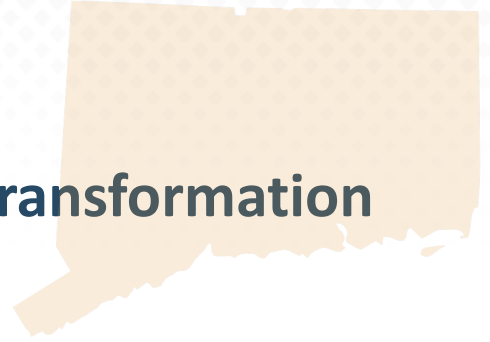
Community Level Transformation

- Community Services Consortium (OR) **Forest Fuels Reduction** created a long-term strategy to prevent wildfires in Oregon using existing efforts and partnerships. They offer paid opportunities to youth seeking employment opportunities (ages 18-26) focused on forest fuel reduction and defensible space projects. This created **50 jobs** and **provided post-secondary support** a student.





Community Level Transformation



- New Opportunities Inc. (CT) developed **RIBA ASPIRA** provides support to residents in the South End and River Baldwin neighborhoods with the aim of reducing unemployment by 50% through the RIBA Career Academy.

OCS National Performance Updates

- CSBG Act outlines the requirement of the Office of Community Services (OCS) to furnish an annual reporting of performance to Congress.

[CSBG Reports to Congress](#)

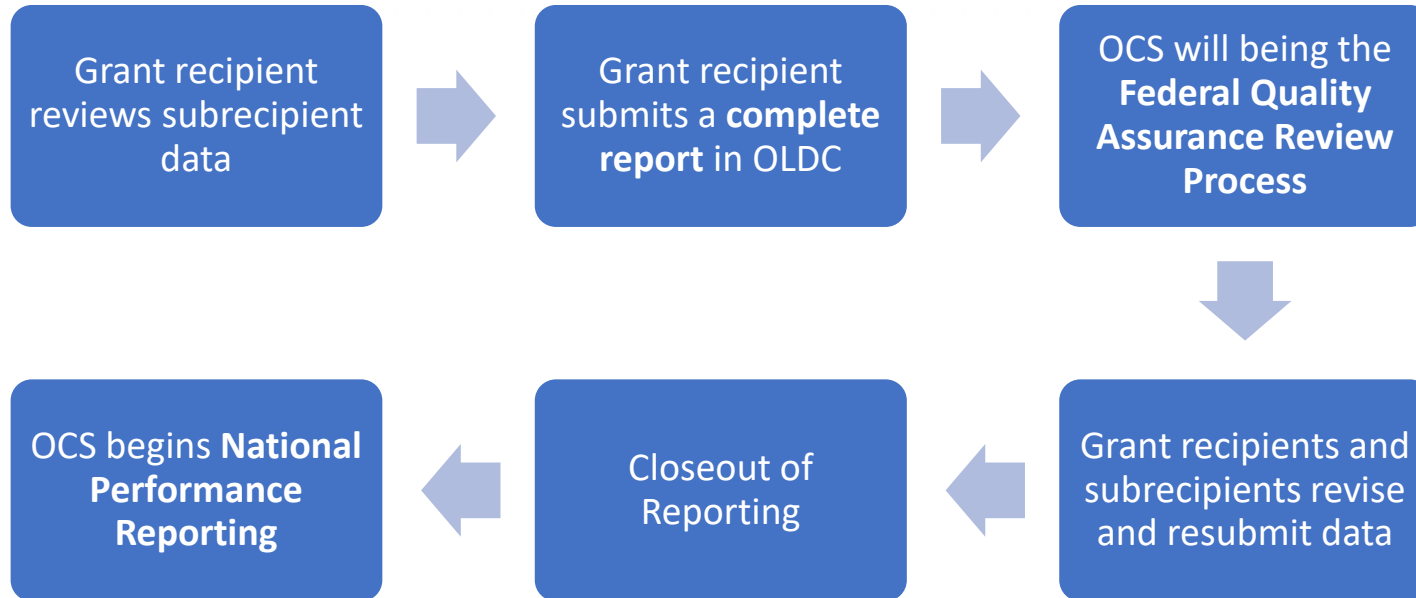
- As part of the CSBG Performance Management Framework, CSBG data is also available through the CSBG Performance Management Website and OCS is please share updates on the national rollout.

FY24 CSBG Annual Report Timeline

Key Dates for FY24 Annual Report

- **October 16:** Annual Report Webinar Series Kick-Off
- **November:** SmartForms Release
- **November:** OLDC Available
- **December 9:** Final Annual Report Webinar
- **March 4:** Annual Report Office Hour
- **March 6:** Annual Report Office Hour
- **March 31:** FY24 CSBG Annual Report due in OLDC

FY24 CSBG Annual Report Process



Federal Quality Assurance Review

- As part of our commitment to data quality and enhanced performance measurement, OCS aims to provide robust support to grant recipients to document through data the performance at the local, state, tribal, and territorial levels.
- The Federal Quality Assurance Review (FQAR) is an opportunity to not only provide technical assistance but enhance capacity at all levels of the network to understanding the reporting and how it measures performance.
- During the FQAR, grant recipients will have the option for a Data Assurance Call to review the data, understand the logic of the report, and receive direct support in empower subrecipients in their data collection efforts.

Best Practices

- Records Retention
- Compare forms to OLDC
- Review submissions **before** submitting data
- Ensure all eligible entities are entered into the system

Supporting Success through Training and Technical Assistance

Reaching PEAAK through Training and Technical Assistance

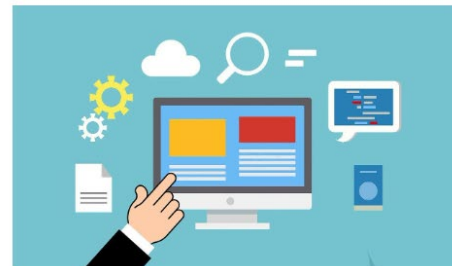
- Grant Recipients have a wide range of tools, training, and technical assistance available to support a complete and timely submission.

| Tools | Training | Technical Assistance |
|---|--|---|
| <ul style="list-style-type: none">• CSBG Annual Report Toolkit• SmartForms• Vendor Portal• Online Data Collection System | <ul style="list-style-type: none">• <i>Understanding the CSBG Annual Report for Performance Series</i>• Recorded Webinars | <ul style="list-style-type: none">• Data and Evaluation Specialist• FY24 Annual Report Office Hours• Targeted TTA Referrals |

Tools

- [CSBG Annual Report Toolkit](#)
- [Vendor Portal](#)
- [Online Data Collection \(OLDC\) System](#)

Grant Recipients Resources



CSBG State Plan Toolkit
CSBG Annual Report Toolkit
CSBG Project Impact Toolkit
CSBG CARES Act Toolkit
CSBG Disaster Supplemental Toolkit
CSBG Events Calendar
CSBG Webinars

Training

- [Understanding the CSBG Annual Report for Performance](#)
- [On-Demand Webinars](#) (previously recorded)

CSBG Events Calendar



Publication Date: July 3, 2023 **Current as of:** October 10, 2024

This page provides information on Community Services Block Grant (CSBG) events by fiscal year (FY) and quarter.

FY25

Quarter 1: October 1, 2024 — December 31, 2024

| DATE | TIME | EVENT | PURPOSE | LINKS (AS APPLICABLE) |
|-------------------|-------------------|--|--|---|
| October 15, 2024 | 2:00-3:30 p.m. ET | FY24 CSBG Annual Report Webinar Series: Annual Report Kickoff | Share highlights of data from the previous Annual Report, status updates on the congressional reporting, performance reporting, lessons learned, and overview of the process to review data. | FY24 CSBG Annual Report Webinar Series: Annual Report Kickoff Registration |
| October 23, 2024 | 1:00-2:30 p.m. ET | FY24 CSBG Annual Report Webinar Series: Submitting the State Administration (Module 1) | Intended for State and Territory Administrators and state and territory program staff completing Module 1 of the CSBG Annual Report. The webinar will review the requirements and their connection to the CSBG State and Territory Plan. | FY24 CSBG Annual Report Webinar Series: Submitting the State Administration (Module 1) Registration |
| October 24, 2024 | 3:00-4:30 p.m. ET | FY24 CSBG Annual Report Webinar Series: Understanding the Tribal Annual Report and Tribal Annual Report (Short Form) | Intended for Tribal Administrators and Tribal Program Managers completing the annual report. The webinar will review the requirements and how to submit the report. | FY24 CSBG Annual Report Webinar Series: Understanding the Tribal Annual Report and Tribal Annual Report (Short Form) Registration |
| November 14, 2024 | 2:00-3:30 p.m. ET | FY24 CSBG Annual Report Webinar Series: Explaining Eligible Entity Expenditures, Capacity, and Resources (Module 2) | Intended for CSBG eligible entities completing Module 2 of the CSBG Annual Report. The webinar will review the requirements for capturing expenditures and the resources for eligible entities. | FY24 CSBG Annual Report Webinar Series: Explaining Eligible Entity Expenditures, Capacity, and Resources (Module 2) Registration |
| November 19, 2024 | 1:00-2:30 p.m. ET | FY24 CSBG Annual Report Webinar Series: Capturing Community Level Transformation (Module 3) | Intended for CSBG eligible entities and state completing and reviewing Module 3 of the CSBG Annual Report. The webinar will review recommended strategies and the changes to the feedback | FY24 CSBG Annual Report Webinar Series: Capturing Community Level Transformation (Module 3) Registration |

FY24 CSBG Annual Report Training

Understanding the CSBG Annual Report for Performance

- **October 15:** FY24 CSBG Annual Report Kick-Off
- **October 23:** Submitting the State Administration
- **November 14:** Explaining Eligible Entity Expenditures, Capacity, and Resources
- **November 19:** Capturing Community Level Transformation
- **November 21:** Collecting Individual and Family Characteristics

Leveraging Systems and Tools for Annual Report Submissions

- **December 3:** Using State Systems for Reporting
- **December 5:** Understanding and Troubleshooting SmartForms
- **December 9:** Accessing the Online Data Collection system

Technical Assistance

- **Federal Staff**
 - [Program Specialist](#)
 - [Data and Evaluation Specialist](#)
- **FY24 Annual Report Office Hours**
 - March 4, 2025
 - March 6, 2025
- **Targeted Training and Technical Assistance**
 - [Email Data and Evaluation Specialist](#)



Next Up

- **October 23:** Submitting the State Administration (States and Territories)
- **March 31:** Complete FY24 CSBG Annual Report due in OLDC (States, Tribes, and Territories)



THANK YOU