



FFY 2023 CSBG State Plan Webinar Series

Let's Delve in! Sections 6 through 9

Office of Community Services (OCS)
Division of Community Assistance (DCA)

June 29, 2022
3:00 – 4:00pm ET



Housekeeping



Everyone has been **muted on entry**.



Please enter questions using the “**Q&A**” pod.



This webinar is being **recorded**. The recording, along with a copy of the slides, will be posted online to the [FY 2022 CSBG Webinars](#) page.

Meet the Presenters

Division of Community Assistance, Office of Community Services



**Josezetta
Alexander**

Senior Policy
Advisor



**Jamia
Furbush**

Program
Specialist



**Jessica
Cain**

Program
Specialist



**Norris
Phillip II**

Financial
Analyst

Agenda

- Important Reminders
- FFY 2023 CSBG State Plan Section 6 through 9
- Contact information
- Questions and Answers
- Announcement



Goals of CSBG

CSBG provides vital assistance to states and local communities to:

- Reduce poverty
- Empower low-income families and individuals to become self-sufficient
- Revitalize low-income communities

The State Plan should be used for **continuous quality improvement**.

CSBG Comprehensive T/TA Needs Assessment Survey.

Important Reminders

**All CSBG State Plans Due:
Thursday, September 1, 2022**

- FFY 2023: October 1, 2022 – September 30, 2023
- Aligning to local needs
- CSBG State Plan Anticipated Availability by the end of June.



Group A: Required to Submit a **NEW** CSBG State Plan

- The following states are required to submit a full submission of the FFY 2023 CSBG State Plan

Alabama
Connecticut
Florida
Maryland
Mississippi
New Hampshire
Puerto Rico
Utah
Washington state

Alaska
Delaware
Georgia
Massachusetts
Nebraska
New Jersey
South Carolina
Vermont
Wyoming

Arizona
District of Columbia
Idaho
Michigan
Nevada
Oregon
South Dakota
Virginia

Group B: Required to Submit the SF-424M

- The following states are required to submit the SF-424M via [GrantSolutions.gov](https://www.grantsolutions.gov).

American Samoa

Colorado

Indiana

Kentucky

Minnesota

New Mexico

North Dakota

Pennsylvania

Texas

Arkansas

Hawaii

Iowa

Louisiana

Missouri

New York

Ohio

Rhode Island

West Virginia

California

Illinois

Kansas

Maine

Montana

North Carolina

Oklahoma

Tennessee

Wisconsin



Section 6: Organizational Standards for Eligible Entities

- ❖ **Purpose:** Describes state procedures related to Organizational Standards, including:
 - ✓ Grant recipient's choice of standards
 - ✓ The state-level Implementation process
 - ✓ Assessment procedures, including corrective action procedures
 - ✓ Special circumstances and/or exceptions
- **Note:** Reference [IM 138, State Establishment of Organizational Standards for CSBG Eligible Entities](#), for more information on Organizational Standards.

Revisions to Section 6

| | |
|-----------------|---|
| Item 6.1 | <ul style="list-style-type: none">Increased character limit for the narrative on section 6.1c from 2500 to 4000. |
| Item 6.2 | <ul style="list-style-type: none">No significant changes |
| Item 6.3 | <ul style="list-style-type: none">Included the option for a 2500-character narrative on other ways the state will assess eligible entities |
| Item 6.4 | <ul style="list-style-type: none">Clarified that the grant recipient will only need to respond to question 6.4a <i>if responded yes to 6.4.</i> |
| Item 6.5 | No significant changes |

Item 6.5: Performance Target

- It is essential that the state review the following before setting the target:
 - [IM 138, State Establishment of Organizational Standards for CSBG Eligible Entities](#)
 - Previous performance
- States should also ensure they collaborate with the eligible entity and the state association prior to setting.



Section 7: State Use of Funds

- ❖ **Purpose:** The collection of information on the planned distribution and use of CSBG funds in three areas
 - ✓ The 90% of funds obligated to eligible entities
 - ✓ The Administrative funds
 - ✓ The Remainder/Discretionary funds
- Section 675C of the CSBG Act.

Revisions to Section 7

| | |
|-----------------|--|
| Item 7.1 | <ul style="list-style-type: none">• Included an option to provide up to a 1500-character narrative if Other is selected. |
| Item 7.2 | No significant changes |
| Item 7.3 | <ul style="list-style-type: none">• Added Item 7.3a: <i>Distribution Method</i> as described in the following slide. |
| Item 7.4 | No significant changes |
| Item 7.5 | <ul style="list-style-type: none">• Changed the title and decreased the character limit to <i>Distribution of Funds Performance Management Adjustment</i>. |

Item 7.3: Distribution Process

- **Item 7.3a is *NEW!***

Distribution Method: Select the option below that best describes the distribution method the state uses to issue CSBG funds to eligible entities:

- Reimbursement** - Payment made to entity after expenses incurred
- Advance** - Payment made to entity prior to expenses on a regular basis
- Hybrid** - Either a one-time advance or advances that are amortized/recovered by the state over time
- Other** - Defining other default/standard practice within the state. [Narrative, 4000 characters]

Revisions to Section 7 Continued...

| | |
|------------------|--|
| Item 7.6 | No significant changes |
| Item 7.7 | No significant changes |
| Item 7.8 | No significant changes |
| Item 7.9 | <ul style="list-style-type: none">Request for brief descriptions in 7.9d – 7.9h. |
| Item 7.10 | No significant changes |
| Item 7.11 | <ul style="list-style-type: none">Changed the title <i>Use of Remainder/ Discretionary Funds</i> Performance Management Adjustment |

Item 7.9: Use of Remainder/Discretionary Funds

- “No” should **only** be selected if the percentages provided under 7.2. and 7.6. equal 100%.
- If a funded activity fits under more than one category in the table, allocate the funds among the categories.



Section 8: State Training and Technical Assistance

- ❖ **Purpose:** Describes the state’s plan for delivering CSBG-funded training and technical assistance to eligible entities, including:
 - ✓ The T/TA schedule
 - ✓ The planned budget
 - ✓ Technical Assistance Plans (TAPs)
 - ✓ Performance Management Adjustments

Revisions to Section 8

| | |
|-----------------|--|
| Item 8.1 | <ul style="list-style-type: none">• Clarified that the T/TA plan and budget should include all planned activities funded through the administrative or remainder/discretionary funds (section 7), and T/TA conducted by the State and/or through partnerships (8.3) |
| Item 8.2 | <ul style="list-style-type: none">• Changed title to <i>Organizational Standards Technical Assistance</i>• Removed QIPS and clarified that a TAP should be in place to support eligible entities with one or more unmet organizational standards. |
| Item 8.3 | <ul style="list-style-type: none">• Included a check-box for <i>All T/TA is conducted by state.</i> |
| Item 8.4 | <ul style="list-style-type: none">• Changed title to <i>CSBG-Funded T/TA Performance Management Adjustment.</i> |

Our focus on T/TA and Section 8

- This section helps the states ensure their T/TA is addressing the greatest need in the Network.
- DCA is focused on identifying and providing T/TA in areas needing the most support.
- The T/TA Plan and the TAPs help the OCS identify where concerns may lie in the greater network.



Section 9: State Linkages and Communication

- ❖ **Purpose:** Addresses the state-level linkages and coordination that the state intends to create or maintain to ensure increased access to CSBG services to low-income people and communities under the State Plan.

Revisions to Section 9

| | |
|-----------------|---|
| Item 9.1 | <ul style="list-style-type: none">• Changed Head Start Regional Offices to Head Start <i>State Collaboration</i> Offices |
| Item 9.2 | <ul style="list-style-type: none">• Clarified that state linkages and coordination at the local level includes how the state is encouraging partnerships and collaboration at the state level with public and private sector organizations to assure effectiveness. |
| Item 9.3 | <ul style="list-style-type: none">• Includes clarification on what state linkages and coordination entail. |
| Item 9.4 | No significant changes |
| Item 9.5 | No significant changes |
| Item 9.6 | No significant changes |

Item 9.2 and 9.3

- 9.2. State Linkages and Coordination at the Local Level
- 9.3. State Assurance of Eligible Entity Linkages and Coordination
- Based on feedback from the CSBG state lead agencies, OCS revised both questions to better clarify OCS's interpretation of "linkages and coordination"
- Linkages and coordination is about how the CSBG Network is working with others within their communities to provide the best opportunities to the individuals, families, and communities that we serve.

Item 9.4: Workforce Innovation and Opportunity Act (WIOA) Employment and Training Activities

- CSBG is considered a Required Partner for the American Job Centers (AJC) **AND/OR** can be included as a Partner Program in a state's combined state plan.
 - Only select **Yes** if a *Partner Program* in the WIOA Combined State Plan and complete 9.4a
 - If selecting **No** but is present or has a Memorandum of Understanding (MOU) with an AJC, complete the narrative for 9.4b
 - If selecting **No** but engaged in workforce employment and training activities, complete the narrative for 9.4b
- For more information on WIOA, you can visit the recorded webinar from March.

Revisions to Section 9

| | |
|------------------|---|
| Item 9.7 | No significant changes |
| Item 9.8 | No significant changes |
| Item 9.9 | <ul style="list-style-type: none">No longer able to use the Add-A-Row function for the Communication Plan table. |
| Item 9.10 | No significant changes |
| Item 9.11 | <ul style="list-style-type: none">Changed the title and decreased character limit to <i>Communication Plan</i> Performance Management Adjustment. |

Item 9.9 and 9.10

- Item 9.9: Communication with Eligible Entities and State Community Action Association
 - Requires detail on how the state intends to communicate with eligible entities, the State Community Action Association, and other partners identified under the State Plan.
- 9.10: Feedback to Eligible Entities and State Community Action Association
 - Requires details on how the state provides information to local entities and State Community Action Associations regarding performance on State Accountability Measures
 - Requires information on how the state will provide information to local entities and state associations within 60 days of receiving feedback from OCS.
- Both set up standards for clear and consistent communication

OCS Program Specialists Contacts

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**Please send all TA
questions to Monique
and Niki!**

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QUESTIONS

FY 2023 CSBG State Plan Webinar Series Timeline

| Webinar Title | Description | Date/Time |
|--|--|---|
| <p>CSBG State Plan 3.0: Let's Delve In! Sections 10 through 13</p> | <p>This webinar will focus on completing Sections 10 through 13 of the CSBG State Plan, focusing specifically on Section 10, and how grant recipients can utilize this section to guide the administration of the grant.</p> | <p>July 6, 2022 3:00pm – 4:00pm ET July 7, 2022 3:00pm – 4:00pm ET</p>  |
| <p>CSBG State Plan 3.0: OLDC Refresher</p> | <p>This webinar will be a review of the created demos and a refresher of the previous webinars.</p> | <p>July 13, 2022 3:30pm – 4:30pm ET</p> |

GrantSolutions (OLDC) is open!



Follow OCS on Twitter!

[@OCS_ACFgov](https://twitter.com/OCS_ACFgov)

New Electronic Mailing Service!

- OCS has started using a new electronic mailing service.
- Allows OCS to communicate information in a timely manner.
- Helps OCS collect analytics that will inform outreach efforts in the future.
- As OCS transitions to this service, please check your junk/spam folder for future communications.

Contact Monique Alcantara and Niki Frazier if you have any questions.

CSBG Communications

| Communications | Release Date |
|---|--------------------|
| CSBG-DCL-2022-36: New CSBG Program Operations Branch Chief, Verna Best | Tuesday, June 21 |
| CSBG-DCL-2022-37: Special Event: Meet & Greet with ACF Assistant Secretary January Contreras | Wednesday, June 22 |
| CSBG-DCL-2022-38: CSBG Program Specialist Regional Assignments | Thursday, June 23 |
| CSBG-DCL-2022-39: CSBG State Plan Preparation | Coming Soon... |
| CSBG_AT-2023-04: State Plan Application FY2023 | Coming Soon.... |

Special Event: Meet & Greet with Assistant Secretary Contreras

- July 6, 2022, 2:00PM – 2:45PM ET
- CSBG Grant Recipients are invited
 - States, Territories, and Tribes and Tribal Organizations
 - State Associations
 - National T/TA Partners
- Please [pre-register](#) as soon as possible
- Please [submit questions](#) no later than **June 29, 2022**



January Contreras

Assistant Secretary (AS),
Administration for
Children and Families

CSBG Comprehensive T/TA Needs Assessment Survey

- **CSBG-DCL-2022-34**, [Comprehensive Training and Technical Assistance Needs](#)
- **Purpose:** To help OCS better understand what T/TA would be most helpful to the CSBG network so that OCS can strengthen the T/TA we provide.
- **Deadline:** July 8, 2022
- **Link:** <https://www.surveymonkey.com/r/5TGDX6S>

Check Junk/Spam folder for an announcement from csbgstates@acf.hhs.gov

Verna Best

Program Operations Branch Chief

Vast experience with the CSBG Network

- Program Manager for Wake County Human Services Social and Economic Vitality Initiative
- CSBG Manager and CSBG/Self-Sufficiency Program Administrator at the Wayne Action Group for Economic Solvency (WAGES) (CAA)
- Several Roles on the NASCSP Board
- Member of a NCAP CSBG Working group to the support the development of the Organizational Standards.
- Certified national peer-to-peer ROMA Trainer
- Marjorie J. Witherspoon Award in March of 2017.





THANK YOU

