



ADMINISTRATION FOR
CHILDREN & FAMILIES

SUPPLEMENTAL TERMS and CONDITIONS

The **General Terms and Conditions** apply to all non-discretionary grant programs. These Supplemental Terms and Conditions are additional requirements applicable to the program named below.

By acceptance of awards for this program, the recipient agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

**Administration on Children, Youth, and Families (ACYF)
Children's Bureau (CB)**

CHILD ABUSE AND NEGLECT PREVENTION GRANTS

Assistance Listing No. 93.669

APPLICABLE LEGISLATION, STATUTE, REGULATIONS

1. The administration of this program is authorized under Title I, Section 106, of the Child Abuse Prevention and Treatment Act (CAPTA).
2. The program is codified at 42 U.S.C. §5101 et. seq.
3. This program does not have program-specific implementing regulations. See annual Program Instruction [ACYF-CB-PI-23-01](#), describing the requirements for the program.
4. As applicable to insular areas identified under 45 CFR §97.11, the 45 CFR Part 97 – Consolidation of Grants applies to this program.
5. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.
6. Additional applicable regulations and requirements can be found in the General Terms and Conditions for Non-discretionary: Formula, Block Grant, and Entitlement Awards.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

7. There is no non-Federal cost share/matching required for this program. Program funds for this program are awarded with a **100 percent** Federal Financial Participation (FFP) rate for program costs.
8. This program has no Maintenance of Effort (MOE) requirements.

FINANCIAL MANAGEMENT AND REPORTING

9. The OMB approved Financial Reporting form for this program is the Federal Financial Report (SF) SF-425.
 - a. This report is submitted annually and must be submitted no later than December 30, which is 90 days following the end of each Federal Fiscal year.
 - b. Two SF-425 reports must be submitted each award year funds are available: an interim report covering each year of the project period; and a final report (cumulative) covering the entire project period.

10. Obligation Deadline: This program has a 5-year project/obligation period starting the first day of the Federal Fiscal year, October 1, for which the funds were awarded and ending the last day, September 30 four years after the funding year.
11. Liquidation Deadline: All obligated Federal funds issued under this award must be liquidated no later than 90 days past the end of the funding/obligation period. Any Federal funds not liquidated by December 30 will be recouped by this Department.

PROGRAM MANAGEMENT AND REPORTING

12. As required by section 108(e) of CAPTA, each state receiving the grant must prepare an annual report describing how funds were used to address the purposes and achieve the objectives of the grant. This annual update is to be submitted by June 30 in conjunction with the state's Child and Family Services Plan or Annual Progress and Services Report (see 45 CFR §§ 1357.15 and .16). These OMB approved annual reports must be submitted to the appropriate ACF Regional Office.

PROPERTY REPORTING

13. The OMB approved property reporting is the following:
 - a. Real Property Reports (SF-429s). The SF-429 Real Property forms are not applicable to this program. Purchase, construction, and major renovation are not an allowable activity or expenditure under this award.
 - b. Tangible Property Report (SF-428s). The SF-428 Tangible Personal Property forms must be submitted as described in the General Terms and Conditions.

EFFECTIVE PERIOD

14. These program-specific Supplemental Terms and Conditions are effective on the date shown in the footer at the bottom of the page and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed.

POINTS OF CONTACT

15. Points of contact for additional information or questions concerning either the operation of the program or related financial or award matters may be found on the Notice of Award.